

Guidance and Counseling PK–12

Section 18

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1 Knowledge of counseling

1. Identify the basic concepts of major counseling theories.
2. Recognize the relationship of personality, learning, and human development theories to counseling theories.
3. Apply counseling theories and techniques appropriate to specific situations and populations.
4. Recognize the criteria for selection of individual and/or group counseling as an intervention.
5. Demonstrate knowledge of small and large group dynamics.
6. Demonstrate knowledge of small and large group counseling and leadership skills.
7. Demonstrate knowledge of appropriate listening and responding skills.
8. Identify major counseling approaches appropriate for specific developmental levels.
9. Demonstrate knowledge of behavior change strategies.

2 Knowledge of activities and programs for addressing current concerns

1. Demonstrate knowledge of activities that teach communication skills, decision-making skills, social skills, and study skills.
2. Demonstrate knowledge of a crisis intervention plan.
3. Demonstrate knowledge of conflict resolution and mediation training programs.
4. Identify, evaluate, and select materials and resources for implementing counseling techniques and programs.
5. Identify self-destructive and addictive behaviors and develop appropriate intervention strategies.
6. Demonstrate knowledge of group guidance programs.
7. Demonstrate knowledge of peer-helper programs.

3 Knowledge of student assessment

1. Demonstrate knowledge of basic measurement concepts (validity, norming, reliability, error of measurement, standardization).
2. Identify conditions that may affect test results.
3. Demonstrate knowledge of the major functions, strengths, and limitations of standardized and nonstandardized assessment procedures.
4. Interpret and apply the results of formal and informal assessment procedures.
5. Demonstrate knowledge of synthesizing data from a variety of sources to develop a comprehensive assessment of an individual.

4 Knowledge of career development and postsecondary opportunities

1. Demonstrate knowledge of major career development theories.
2. Identify guidance activities related to career development.
3. Apply decision-making models with students in various stages of career development.
4. Identify and evaluate materials to be used in career development.
5. Interpret student appraisal data relevant to career development.
6. Identify appropriate procedures to assist students in developing employability skills.
7. Demonstrate knowledge of resources available to provide specific information about educational and technical training opportunities.
8. Identify ways to assist students in selecting postsecondary opportunities.
9. Demonstrate knowledge of financial assistance sources for further educational opportunities.

5 Knowledge of consultation, collaboration, and coordination

1. Identify components essential to a consultation model.
2. Demonstrate knowledge of collaborating with school personnel and families to identify needs and develop strategies to facilitate student success.
3. Demonstrate knowledge of using appropriate data and resources to assist individuals and groups in collaborative decision making.

4. Identify appropriate procedures for student transition and follow-up.
5. Select appropriate procedures to communicate information to students, staff, families, and the community.
6. Specify appropriate referrals and referral procedures for in-school and out-of-school individuals and/or agencies.
7. Identify effective communication techniques that inform the community about services rendered through the guidance program.
8. Identify components and procedures necessary for the organization and administration of a student services program.

6 Knowledge of professional, ethical, and legal considerations

1. Demonstrate knowledge of legal mandates and ethical standards concerning student advisement and assessment data.
2. Demonstrate knowledge of American Counseling Association and American School Counselor Association professional and ethical standards.
3. Demonstrate knowledge of legal rights of students and parents with regard to student records.
4. Demonstrate knowledge of legislation concerning students with special needs.

7 Knowledge of academic advisement

1. Identify approaches for enhancing student awareness of academic and other requirements for graduation and scholarships.
2. Interpret student academic assessment data for appropriate educational placement and student progression.
3. Identify approaches for assisting students with course selection to prepare for postsecondary educational or employment opportunities.

8 Knowledge of research, program evaluation, and follow-up

1. Demonstrate knowledge of accepted accountability and research methodology.
2. Analyze, interpret, and apply the results of research, evaluation, and follow-up.

3. Demonstrate knowledge of needs assessment and program evaluation techniques.
4. Identify program objectives and determine appropriate outcomes based on assessment data.
5. Demonstrate knowledge of the purposes, types, and basic steps in program evaluation and follow-up.

9 Knowledge of appropriate technology

1. Demonstrate knowledge of the use of technology in student record management.
2. Demonstrate knowledge of the appropriate use of technology in student services.

10 Knowledge of social and cultural diversity

1. Demonstrate knowledge of societal changes and trends.
2. Demonstrate knowledge of characteristics and needs of diverse populations.
3. Demonstrate knowledge of issues relevant to diverse family constellations and individual lifestyles.
4. Demonstrate knowledge of counselor responsibility to address biases in self and in others relative to diversity within the school and surrounding community.